

# KEEP YOUR CREW SAFE. SHYFT, DON'T SINK.

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Return to the Office consultation.](#)

## Return to the Office Playbook

Many companies are returning to the office with only a few tips from the CDC, which leaves them feeling uncertain, unsafe, and asking "are we doing enough?" Because there is no one-size-fits-all solution, there are many risks lingering below the surface. We are here to help you navigate and SHYFT before you sink. To help companies return to work with confidence, SHYFT created a comprehensive Return to the Office Playbook. This Playbook is designed to provide a holistic, integrated plan & budget for each facet of your business - Workplace, Operations, and Working Remotely.

Unlike other companies offering quick fixes, SHYFT is not compensated by selling products. Our team of real estate experts are focused on helping you take an objective, detailed look at your options before investing critical capital or rushing back to the office unprepared. Let's meet for a free consultation to assess your progress, business needs, and review what your plan could look like.

## Return to Work

Your comprehensive plan should address more than broad CDC Guidelines. It should include Operational Protocols, Workplace Modifications, and Remote Working tools & strategies. See below for risks and opportunities lingering "below the surface."

## Operations

The success of your return to work plan is centered around operations. SHYFT will outline and build cost estimates around behavioral protocols when working in the office, occupancy policies, housekeeping procedures, social distancing requirements, and more.

## Workplace

Today's work environment is not designed to incorporate global pandemic mitigation techniques. SHYFT has created a comprehensive menu of workplace modifications with the greatest ROI and will develop a detailed plan and budget tailored to your priorities and unique requirements.

## Working Remotely (WHEN APPLICABLE)

Many companies were forced into remote working with little to no planning, using only the tools available at that time. An effective plan incorporates technology, human resources, and culture. SHYFT will provide an in-depth financial & operational analysis of these areas to optimize your remote working posture, now and over the long-term.

